

EXECUTIVE SUMMARY

Recommendation to Reject all Bids 19-088R – Locksmith Services and Window Hardware & Shutter Services

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the district staff's recommendation to reject all bids regarding Invitation to Bid (ITB) 19-088R – Locksmith Services and Window Hardware & Shutter Services. Pursuant to Section 3, General Conditions 6 of ITB 19-088R: "In the best interest of The School Board of Broward County, Florida (SBBC), the School Board reserves the right to: 2) Reject any or all bids received when there are sound documented business reasons that serve the best interests of The School Board of Broward County, Florida,". In addition, Section 6A-1.012(12)(c), Florida Administrative Code, and Part II, Section J of School Board Purchasing Policy 3320 provide that the district school board may decide to reject all proposals if less than two (2) responsive proposals for commodities or contractual services are received.

Goods/Services Description

Responsible: Physical Plant Operations (PPO)

Currently, Physical Plant Operations (PPO) Department utilizes PPO in-house workforce. PPO plans to utilize the Locksmith Services section of this Bid primarily to supplement the PPO in-house workforce when capital funded hardware projects for school security must be completed in a timely manner, and the demand exceeds the capacity of current in-house staff. Since most companies in the Locksmith marketplace are small businesses, and a limited number of them have the experience required to install commercial grade hardware used at the District's schools, PPO recommends further Procurement & Warehousing Services (PWS) outreach to potential bidders in the tri-county area - with the goal of having multiple awardees for this section of the bid.

PPO plans to utilize the Window Hardware and Shutter Services section of this Bid to repair commercial grade "specialty type of window hardware and shutters" - such as aluminum jalousie windows with solar control louvers and emergency escape windows at school district sites.

Procurement Method

Responsible: PWS

The solicitation for this ITB ran from November 8, 2018 through December 10, 2018, where three hundred twenty-nine (329) vendors were notified, and eleven (11) vendors downloaded the ITB documentation. Procurement received two (2) responses. Both responses failed to comply with the ITB's terms and conditions and should be rejected as non-responsive

- It is recommended that the response of The Flying Locksmiths be rejected as non-responsive for its failure to submit the Bid Summary Sheet before 2:00 p.m. eastern time to PWS on December 10, 2018, as required by then ITB page 1, "Submittal Requirements" which includes the Bid Summary Sheet.
- It is recommended that the response of M.C & M Construction Corp. be rejected as non-responsive as three (3) out of the four (4) references provided were contacted, but none of the references provided had done work with M.C & M Construction Corp. The other reference did not respond. As per Section 4, Special Conditions:

Recommendation to Reject all Bids
19-088R – Locksmith Services and Window Hardware & Shutter Services
March 5, 2019 Board Agenda
Page 2

BIDDER'S REFERENCES: Bids will be considered only from firms engaged in providing the services specified herein. On "Exhibit C," bidders must provide with the bid, a list of references from three (3) established firms for whom bidder has provided services that are similar in scope and nature to the items listed in the bid summary sheet. Firms must be located within the tri-county area (Miami-Dade, Broward and Palm Beach Counties)."

Financial Impact
Responsible: PWS and PPO

There is no financial impact to the District.